



Program Registration Form

Please *PRINT* and fill out this form completely.

Registration for: troop/group individual girl member individual adult member

Event Name _____ Location _____ Date _____
 Troop # _____ Level(s) _____ Troop Contact _____
 Troop Contact Address _____
 Troop Contact Phone _____ Email _____

Participant Name	Girl/Adult	Age	Grade	Phone
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____
_____	<input type="checkbox"/> girl <input type="checkbox"/> adult	_____	_____	_____

If more space is needed, please attach a separate sheet of paper with the additional names.

Fees

_____ girl(s) @ \$ _____/girl = \$ _____

_____ adult(s) @ \$ _____/adult* = \$ _____

Total Enclosed = \$ _____

*Adults do not pay unless it is noted otherwise. The number of adults accompanying girls must meet Safety Activity Checkpoint requirements except for specified programs and trainings.

Payment Method

- requesting financial aid (Juliettes only—include form)
- check (made payable to GSME)
- credit card (Visa/MC/Discover American Express)

Card # _____

Exp. Date _____ V-Code _____

Cardholder's Name (print) _____

Cardholder's Signature _____

Please mail completed form with payment to the service center nearest you (see addresses below).

Due to limited space and nature of the activities, **tagalongs cannot be accommodated.** | **Financial Aid (Juliettes Only):** If you are requesting financial aid, please enclose your completed Juliette Request for Reimbursement with your registration (see our Website to download). You will be notified if your request is approved. | **Cancellations:** Programs may be cancelled due to inclement weather or low enrollment. Program cancellations will be posted on our Website and recorded on our answering machine. When in doubt, please check. See refund policy in the registration procedures. | **Confirmations:** You will receive confirmation of your registration via your troop email account, unless you indicate otherwise. I want confirmation mailed to my address.



Program Registration Procedures

To register for a council-sponsored program, complete the registration form from COMPASS or download one from the GSME website. Also complete and submit an Activity Form. Following registration, a confirmation will be sent either via email or mail, as indicated on the registration form.

Individual Girl Participation

Individual girls from troops as well as Girl Scout Juliettes are welcome to attend age-appropriate programs. Non-Girl Scout members may also attend programs by contacting GSME and registering to become a member for the annual membership fee of \$12.00. Girls attending individually must be chaperoned by an adult unless otherwise noted.

Cancellation Policy

If GSME cancels a program, we will refund the program fee or apply it to another program. If you cancel three weeks prior to the program's registration deadline, we will refund your fee or apply it to another program.

Financial Aid

Program opportunities should be budgeted into the overall troop program. Financial aid is available for registered Girl Scout Juliettes who wish to attend council-sponsored programs. Please complete and submit the Juliette Request for Reimbursement form at the time of registration. The form is available on our Website or by calling the program department at (888) 922-4763.

“Tagalongs”

Unless noted as a family event, Girl Scout programs are only for Girl Scouts of the targeted program grade-level and registered volunteers. **Who is a “Tagalong?”** A girl who is too young to join Girl Scouting, an unregistered girl who is the appropriate age for the activity, a registered Girl Scout who is not the appropriate age for the activity with the exception of older girls who have a defined role, infants too preschool age children, and/or a boy under the age of 18 and/or still in high school. **When can a Tagalong participate in a Girl Scout activity?** When the activity is planned specifically to include Tagalongs, an invitation has been issued, and there is non-member insurance in place. This policy exists so that we may give our full attention to the girls, use our resources wisely, and ensure quality programs.

Girl Scouts of Maine

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