

# Dear Leader,



**We are thrilled to have you registered and READY to start your year with the Fall Product Program.** The Program jump starts your year with funds and rewards, and the girls will be excited to see what they can do in the system this year! **We have partnered with M2Media** for the magazine portion of the program and the system that the girls will sell from is more exciting than ever!

**It's easy – go to [www.gsnutsandmags.com/gsmc](http://www.gsnutsandmags.com/gsmc)**

Follow the steps to log in and create your personalized avatar. Don't stop there! Record your voice and send messages to your girls in your troop! If you follow this step, you will get your Avatar look-a-like patch, too! Be sure to join in on the fun!

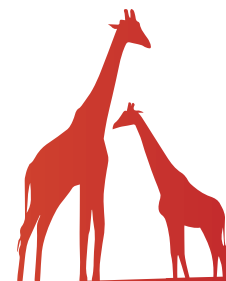
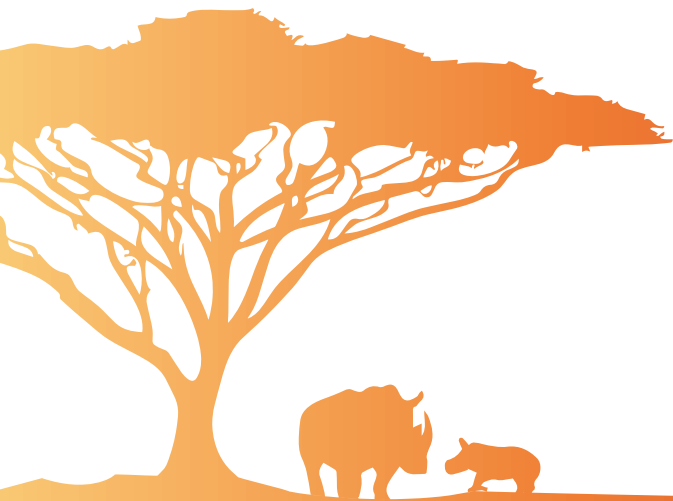
We look forward to seeing your growth online!

- *The Product Team*

## Timeline

- September 27** Fall Program Starts
- October 30** Order Card & Girl Delivery Orders Stop  
**Online Orders continue until November 3rd**
- November 1** Last day Leaders can add/edit orders in M2
- November 3** Last day Supervisors can add/edit orders in M2
- November 4** All orders submitted by council to M2 by noon  
**No changes/additions can be made after this date**
- November 20** Automatic Electronic Withdrawal (ACH) from troop account
- November 21** Fall Delivery – product & recognitions

**(Be sure to check in with your Service Unit Product Supervisor for dates & details)**



# Ordering and Money Handling

Parents can enter orders into the system, or you can do it for them. Whatever makes your life easier!

**DO NOT place an order unless you have full payment.** This is a pre-paid sale, and any girl taking an order, should be collecting payment at the same time. **Online sales that are girl delivered will also be PRE-PAID.** Make sure your parents are aware of this important detail regarding the Fall Product Program. It is best practice to write a receipt when accepting cash payments from your parents. Never accept partial payments with the order card. Once the order is placed, the troop is responsible for payment.

Deposit all money into the troop bank account as soon as possible; we recommend within 24 hours. **When depositing money in ATM's be sure to obtain receipts for all transactions.**

**You are responsible for the money when it is in your possession.**

- ◆ All checks should be made out to GSME
- ◆ All checks should contain a phone number with preprinted address

**Money collected for product payment should only be used for activities associated with your Girl Scout Troop and is not for personal use.**

## Proceed Plans

Items	With Earned Recognitions	With out earned
For each nut/candy item sold	.85	\$1.00
For each magazine item sold	\$2.25	\$2.50



**Let M2 support you with all your technical needs.**

Please reach out directly to their friendly customer care team at, [questions@gsnutsandmags.com](mailto:questions@gsnutsandmags.com) and/or 800-372-8520 with issues like:

- ★ Password reset
- ★ Trouble logging in
- ★ Online ordering
- ★ Magazine orders

Navigating the system and/or questions regarding the rewards/patches, please reach out to the Girl Scouts of Maine Product Sales team at 772-1177.