

## Here are some tips on how to host a socially-distant Girl Scout Cookie Booth.

### Requirements:

- All cookie booths must be entered into Smart Cookies as a Troop Secured Booth. Enter "Drive Thru" in the "Location Information" field.
- You must have permission from the location to use their lot. Make sure the lot is large enough to keep girls away from traffic and to not block any other nearby businesses.
- Everyone must wear masks that cover their mouth and nose.
- Maintain 6 feet of social distancing.
- No cookie samples can be provided.
- Clean all tables and chairs several times throughout the day.

### Who should be at the booth?

- Two adults must be present. One adult must be a registered member of Girl Scouts of Maine and have a current background check completed.
- Two to Three girls may be present. No more than 3 participants are allowed to ensure social distancing.

### Roles for girls

Create signage to encourage customers

Relay information between stations at the booth

Prepare cookie orders

Create and hold signs thanking drivers

### Roles for adults

Handle money

Sanitize baskets

Place cookies into cars

### Recommendations:

- Keep cookie inventory under the table to limit contact and only pull out packages requested by the customer.
- Assign jobs for the entire shift so that different people are handling money vs. cookies.
- Girl Scouts of Maine highly encourages the use of credit card payments to reduce person-to-person money exchanges.
- Have bins or trays available for safer money transactions. Consider creative options like plastic shoe boxes, cookie sheets, food storage containers, etc.–something easily cleaned between transactions.